

**Peterston-super-Ely Community Council**  
***Cyngor Cymuned a Llanbedr-y-Fro***

**Minutes of the Ordinary Meeting held at 7.30pm on 8<sup>th</sup> April 2019 at the Church & Community Hall, Peterston-super-Ely**

**Present:** Councillors: Ian Pearson, David Moody-Jones, Pat Cadwalladr, Diana Powell, Hywel Thomas, Abigail Phillips, Kate Hurley and David Field.

**Also Present:** Tor Trundle (Clerk to the Council), County Cllr Michael Morgan

**Apologies:** PCSO Sian Roberts

The Chair welcomed everyone to the meeting including one member of the public.

**1 Declarations of interest**

There were no declarations of interest at this point.

**2 Police Matters**

There were no matters to report for the month of March.

**3 County Council Matters**

County Councillor Michael Morgan had sent over a comprehensive report on a number of items including:

- **A48/M4 Update**

A summary of the report was provided and it was confirmed that the Environmental and Scrutiny Committee will be discussing the report at meeting 23<sup>rd</sup> May, 2019 at 6pm.

A discussion was held over the fact that the findings from the original consultation over the A48/M4 seemed to have been ignored and the conclusions only include half of the picture.

**Action: Clerk to set a point on May agenda to discuss strategy for attendance at this meeting. Cllr Phillips willing to attend and speak on the Community Council behalf.**

- **Sycamore Cross Road Closure**

Closed as scheduled and will remain closed for six weeks. Revised arrangement for school transport will be closely monitored by VOGC and any issues will be quickly addressed.

Cllr Pearson mentioned other road closures that need to be highlighted, some of which appeared to be on the suggested diversion routes while Sycamore Cross was closed. St Fagans Road and at Welsh St Donats seem to have signs that suggest future road closures on specific dates.

- **Hafod Housing Possible Proposal for Affordable Housing in Peterston –**

Cllr Morgan has requested a meeting with the Housing Association and will update as and when anything is known.

- **New Cabinet member**

Geoff Cox – Cabinet member for Neighbourhood Services and Transport will be stepping down and will be replaced by Kathryn McCaffer.

#### **4 Public Session and Matters arising from Public Session**

One member of the public was present at the meeting and wished to reiterate their views regarding the recent consultation on the proposed one-way system on Ffordd-Yr-Eglwys. The Community Council had noted the results of the consultation and a letter conveying the findings was to be agreed and then distributed appropriately.

**Action: Letter to be distributed by the Chair confirming results of consultation.**

#### **5 To receive the minutes of the Ordinary Council Meeting held on 11<sup>th</sup> March 2019**

The minutes of the Ordinary meeting had been previously circulated by the Clerk and were accepted unanimously as a true and accurate record. It was proposed by Cllr Field and seconded by Cllr Moody-Jones that the minutes be accepted.

A set of the minutes were then signed as a true and accurate record by the Chair.

#### **6 Matters Arising from these minutes**

Cllr Powell confirmed that Citizen UK had yet to confirm when they would be re-visiting the school to discuss the school children's findings.

Cllr Moody-Jones had not received any communication from CCV regarding proposed dates.

Cllr Moody-Jones confirmed that the draft Town & Community Council Charter had been circulated at the latest Community Liaison meeting.

The proposed newsletter would be prepared by Cllr Pearson and the content provided by the Community Council. A date for the Information evening was proposed for 16<sup>th</sup> May, 2019 at 7:00pm. It was envisaged that items such as road traffic safety, TaSC and MUGA would be covered.

**Action: Cllr Thomas to ask TaSC if they are able attend and participate on this date and the Clerk will book the room after their confirmation?**

#### **7 To consider the results of the Ffordd Yr Eglwys consultation**

It was noted that the response was as follows: **Make a one-way system: 3; Refuse a one-way system: 6; No preference: 3 and no response: 8.**

Other concerns including parking and speed were noted.

The drafted letter had been circulated during the public session and the content was agreed by Cllr Moody-Jones and Cllr Field. It would be circulated to all residents who had been originally consulted.

#### **8 To review budget 2018/19**

There were no particular points to note regarding the budget for 2018/19 but it was noted that the costs of the MUGA had impacted massively on the profile for the last financial year. A review of the current budget 2019/20 will be updated and presented at the AGM in May.

**Action: Clerk to update budget for 2019/20 and reflect the impact of MUGA with regard to remaining grant drawdown, VAT and water installation.**

**9 To consider updates for Community Action Plan last reviewed January 2019**

A number of points were discussed but it was agreed that the CAP group would meet to consider any relevant updates or changes.

**Action: Cllr Field, Powell & Hurley to meet and discuss CAP updates.**

**10 To receive an update on the Community Liaison Meeting – 26<sup>th</sup> March, 2019**

Cllr Moody-Jones provided an update after attending the meeting. One positive point included a report on recycling and confirmation that Wales was 3<sup>rd</sup> best country in the world in respect of the items recycled.

**11 To receive an update on the MUGA project**

Cllr Thomas confirmed that TaSC and SWSG had been in conversation over the drawing of the lines on the MUGA over the last few weeks and this had now been resolved. Consultations regarding the lease were still ongoing. A celebration event is hoped to be held to mark the opening of the MUGA on Easter weekend and a formal launch expected later in the year.

Cllr Phillips mentioned that a condition of the Sports Wales grant to enable draw down of the final £5000 had been that the Tennis Club was re-instated. This was something that Gill Jones was now aware of and working upon. Cllr Phillips was contacting Sports Wales to gain clarification.

**Cllr Phillips contacting Sports Wales to determine conditions for final drawdown.**

**12 To receive and consider an update report on M4:A48 Road – Cllr Phillips**

This had been covered under item 3.

**13 To receive and consider an update report on TCC's Charter – Cllr Thomas**

Cllr Thomas confirmed there was nothing new to report.

**14 To receive an update report from Cllr Field re road safety campaign**

Cllr Field had previously circulated an email to update on the progress of the campaign. A response has now been drafted and submitted to VOGC on introducing a wide area 20mph default speed limit across the Vale.

Llangan Community Council had expressed an interest in becoming involved and the Clerk had forwarded some information regarding speed signs, the cost of which was being investigated.

Cllr Field is hopeful to restart the "Go Safe" campaign shortly.

**15 To discuss progress regarding newsletter & prospective information evening**

Previously discussed under item 6.

**16 To discuss the ownership of the Causeway (High Level) footpath**

The Community Council was unaware that this footpath was not adopted and felt that it was part of the highway. A future meeting is planned with Mike Clogg, VOGC and this matter will be raised amongst many others.

**Action: Clerk to arrange meeting with Mike Clogg and contact C Cllr Morgan to request land search of this particular footpath**

**17 To discuss the request by Father Martyn to hold Easter Dawn Service on field**

Father Martyn had written to the Community Council to request to hold a service on the Memorial field on the morning of Easter Sunday. There was no objection and it was decided no associated fee.

**18 To discuss the Clerk's report including matters of a financial nature.**

Currently the bank balance is £21109.01. We are awaiting a WG claim of £42,189.95 and a VAT reclaim of £10,547.48. SWSG have requested further payment of £49,696.23. Communications have been ongoing with VOGC and a short-term loan will be made available to enable further payments to the MUGA contractors. A letter has been sent to George Wolfe regarding confirmation of the receipt of £3,100 in respect of a grant from the Robert Clutterbuck Charitable Trust for an independent water supply to the MUGA.

Authorisation for the payment of an invoice relating to the clerk's printer problems and the next SWSG was requested and approved by the Council.

**Payments/Receipts since last meeting**

<b>Receipts</b>	<b>£</b>
<b>Churchyard Fee</b>	<b>750.00</b>
<b>Allotment Fee</b>	<b>10.00</b>
<b>VAT Reclaim Invoice 3</b>	<b>4,166.70</b>
<b>Cumulative Loans provided to finance MUGA</b>	<b>50,000.00</b>
<b>St Georges Wind turbine</b>	<b>1,250.00</b>
<b>Churchyard fee</b>	<b>750.00</b>
<b>WG Grant</b>	<b>16,666.80</b>
<b>Grant from George Wolfe</b>	<b>3,100.00</b>

**Payments & Authority for expenditure needed**

*The following expenditure needs authorising by the Council*

<b>SWSG invoice 4</b>	<b>Cheque 971</b>	<b>26,000.00</b>
<b>SWSG invoice 4b</b>	<b>BACS payment</b>	<b>37,284.92</b>
<b>SLCC membership</b>	<b>Cheque 972</b>	<b>106.00</b>
<b>Clerk's salary</b>	<b>Cheque 973</b>	<b>535.60</b>
<b>PAYE</b>	<b>Cheque 974</b>	<b>115.40</b>
<b>Kersh Grinnell</b>	<b>Cheque 975</b>	<b>693.33</b>
<b>Alec Davies -Internal Audit</b>	<b>Cheque 976</b>	<b>80.00</b>
<b>ICO – Data Protection fee</b>	<b>Cheque 977</b>	<b>40.00</b>

Cllr Pearson and the clerk attended a monitoring meeting at VOGC on 22<sup>nd</sup> March, 2019. A meeting will be arranged with Mike Clogg, VOGC to discuss highways outstanding issues and an external inspection has been arranged by Wyndham Hughes, VOGC of the playground.

All Councillors have confirmed that they will not be taking the allowance of £150 for financial year 2019/20.

Cllr Pearson proposed and Cllr Thomas seconded and agreed by all that a nesting box could be erected in the churchyard as requested by Cllr Moody-Jones. The Clerk had met with Simon, gravedigger and a new line of graves had been confirmed.

**19 To consider any planning matters**

All matters had been previously circulated. In relation to ENF/2016/Z6950/C/19/3221531 – Land at Tir Y Llwynfenni (adjacent to Ty Isaf) Peterston Super Ely, Cllr Thomas had drafted a response to an Enforcement Notice. The Community Council agreed the content of this response.

**Action: Clerk would forward Cllr Thomas's draft to VOGC as the Council's response.**

Cllr Phillips mentioned that a future application will be received in relation to a replacement dwelling on Groesfaen Road and that she wishes to declare an interest.

**Action: Clerk notes Cllr Phillips's declared interest and will not copy her in on any associated planning paperwork**

**20 To consider any correspondence.**

These were reviewed and acknowledged.

**21 To consider any reports of Councillors**

The previously circulated reports were reviewed.

Cllr Cadwallader had been approached regarding a dog entering the playground under one of the fences.

**Action: Cllr Pearson to check fence around playground**

**22 To consider any Health & Safety matters, to include playground maintenance/checking**

A churchyard inspection had been undertaken and one headstone needs attention – S13N - John Llewellyn

**Action: Clerk to contact Simon to ask for quote for repair.**

There being no further business the meeting closed at 9.10pm. The next ordinary meeting will be held on Monday, 13<sup>th</sup> May, 2019 at 7.30pm in the Church and Community Hall. AGM followed by Ordinary meeting.

Chair \_\_\_\_\_  
Date \_\_\_\_\_